

Young Actors Studio - Application for Bursary Assistance 2019/20

The Young Actors Studio provides a limited number of bursaries for children and young people who, for financial reasons, would otherwise be unable to benefit from our courses. We are very grateful to Peter and Janet Swinburn, The Leverhulme Trust and Valero for the provision of these bursaries.

Eligibility

All families and/or students offered a place at the Young Actors Studio are eligible to apply.

How to Apply

Applications must be made on the Young Actors Studio Bursary Application Form (overleaf), submitted on behalf of a student by their parent(s)/carer(s).

Documentary evidence of total family income must accompany each application.

Documents should be submitted as photocopies, not originals.

As we are required to provide details of each bursary recipient to funders by strict deadlines, late bursary applications may not be considered.

The deadline for receipt of bursary applications is **3 June 2019**.

Principles and Conditions of Allocation

Bursary applications are considered by a Bursary Committee which is chaired by the Head of the Pre College Department and includes members of the College's Finance Department and the Pre College Administrative team.

The Committee's aim is to ensure that funds are distributed fairly, that funding conditions are met and that the neediest students receive the highest level of support.

Bursaries are allocated according to proven circumstances and awarded as reduction of Young Actors Studio fees. They are offered on the following conditions, that

- 1 applicants declare on this application form any funding for Young Actors Studio courses obtained from other sources (e.g. NYAT, Realising Dreams)
- 2 recipients declare any funds that may become available to them after a bursary award has been made, so that financial assistance may be offered to other eligible students
- 3 recipients participate in all elements of their course, unless there are overriding mitigating circumstances agreed with the YAS Leader, and that this course takes precedence over all outside activities
- 4 recipients attend each YAS session during term time, unless an absence request has been cleared with the YAS Leader, or unless s/he is ill, in which case suitable documentation (e.g. a doctor's letter) may be requested
- 5 recipients repay any bursary received if studies are terminated before the end of the Academic Year, July 2020
- 6 recipients undertake to work hard to make good progress in all areas of the course.

Recipient's Responsibility

Acceptance of a bursary will be deemed to indicate acceptance of the above conditions.

Any failure to observe them may result in recipients being asked to repay that part of the bursary represented by (for example) a leave of absence for which prior approval has not been given.

Any such repayment will be used to finance other eligible students and enable us to account to our donors for every penny of the money we receive.

Retention of Bursaries

Bursaries are given for one academic year at a time.

Applications for subsequent years should be made on a new bursary application form, to be submitted by the published deadline.

If studies are terminated before the end of an academic year, bursary recipients will be asked to repay the assistance awarded for that year.

If you have any queries about Young Actors Studio bursaries, please contact us on 029 2039 1394.

Strictly Private and Confidential

Application for Junior Conservatoire and Young Actors Studio Bursary Assistance 2019/20

Please refer to the enclosed information before completing this form.
 Incomplete forms will not be processed.

1 Information about the student

Full name

Home address for all correspondence

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County Post code.....Email address.....

2 Information about the student's family

Name of Parent/Carer 1

Name of Parent/Carer 2

Please indicate if you are Single / Married / In a Cohabiting Partnership / Divorced / Separated / Widowed
(delete as appropriate)

Parent/Carer 1

Parent/Carer 2

(Please tick as appropriate)

Employed	<input type="checkbox"/>	<input type="checkbox"/>
Self-employed	<input type="checkbox"/>	<input type="checkbox"/>
Unemployed	<input type="checkbox"/>	<input type="checkbox"/>
House-parent	<input type="checkbox"/>	<input type="checkbox"/>

Profession, business or trade

Name and address of employer

or address of business

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Please state the number of any dependent children and any other relatives living in the household who are wholly or mainly dependent on the parents/carers, **including** the student for whom this application is being made.

Dependent children (under 18)

Any other dependent relative (please give details)

3 Annual income of parents/carers

Please complete all relevant sections below showing gross income from all sources for the Tax Year **2018/19** and enclose documentary evidence*. Please only send photocopies, not originals of any documents you need to keep (eg P60s)

	Parent/Carer 1	Parent/Carer 2	Evidence enclosed*
Gross income for tax year 2018/19			
Earned income	£.....	£.....
All pension income	£.....	£.....
State benefits, credits, allowances and support	£.....	£.....
Child Support or Maintenance Allowance	£.....	£.....
Any additional income (eg interest, property, investment income, capital gains, benefits in kind etc.)	£.....	£.....
Please give details:			
Total parent/carer income per annum	£.....	£.....

*Please check that you have given all the information that is requested and ensure that supporting documentation is enclosed as follows

-Earned income: a copy of your 2018/19 P60 (or similar).

-Salaried directors of private limited companies: a copy of your P60 and an appropriate self-assessment return

-Self-employment: if your 2018/19 figures are not yet finalised, please estimate your 2018/19 income and provide written confirmation once received

-State benefits: Please include information about income received for the following benefits:

Bereavement Allowance, Carers Allowance, Incapacity Benefit, Jobseekers Allowance, Widowed Parent's Allowance, Child Tax Credits, Working Tax Credits, Contribution-based employment and support allowance, any other benefits received, as applicable

4 Other sources of funding

Please indicate any other sources of funding secured for your son/daughter's Young Actors Studio place

	Amount	Name of Organisation/Individual
Trust/Charity Funding	£.....
Local Education Authority	£.....
School	£.....
Scholarship	£.....
Prize money	£.....
Donation from family member	£.....
Other	£.....
Total	£.....	

5 Further information

Please give any further information that you consider relevant to this application:

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6 Declaration

I/We declare that, to the best of my/our knowledge and belief, I/we have answered truly and fully the questions set out on this form.

I/We give permission for

- the Bursary Committee to consider the details disclosed on this form
- the Young Actors Studio Leader, at her/his discretion, to communicate my child's name, age, course details, progress, town/county and any amount awarded to granting bodies, in confidence, for reporting purposes and where this serves to secure financial assistance.
- I understand that this information may also be shared with authorised individuals within RWCMD, including the Principal, the Pre College administrative team, the Finance department and the Development department.
- In the event that further information is required, or should a funder or member of RWCMD staff request direct communication with us, my/our permission will be sought in advance.

Should my child receive an award, I/we undertake to inform the Young Actors Studio Leader immediately of any material change in my/our financial circumstances.

I/we are aware that I/we must apply annually for renewal.

Signature Parent/Carer 1.....**Date**.....

Signature Parent/Carer 2.....**Date**.....